

**Newaygo County Mental Health  
Minutes of the Regular Meeting  
July 10, 2025  
10:01 a.m.**

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair DeLaat at 10:01 a.m. on Thursday, July 10, 2025 in the Board Conference Room.

Member Mast opened the meeting with prayer.

**Roll Call**

Members Present: Sarah Boluyt, Kathy Broome, Ken DeLaat, Catherine Kellerman, Bryan Kolk, Todd Koopmans (Zoom), Wayne Mast, Michelle Petz (Zoom), Tonya Prewitt, Lori Schultz, Helen Taube and Sue Twing

Others Present: Carol Mills, CEO; Jeff Labun, COO; Shannon Woodside, recording secretary

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Kolk, supported by Member Mast, to approve the agenda as presented. No discussion; motion carried unanimously.

**Approval of Regular Minutes**

**Motion** by Member Boluyt, supported by Member Twing, to approve the minutes of the Regular Board meeting of June 12, 2025 as presented. No discussion; motion carried unanimously.

**Directors Update**

Reviewed Director Mills written report with questions addressed.

**Executive Committee**

Reviewed minutes from July 3, 2025.

Directors evaluation and Board of Directors self-assessments were turned in.

Reviewed Resolution #06-020-25 Newaygo County Board of Commissioners-Opposition MDHHS Plan to Implement Procurement Process for PIHPS.

Next meeting is August 5, 2025 at 10:00 a.m.

## **Finance**

Check Register, Cash Statement, Budget to Actual, Medicaid Revenues, Paid Eligibles and Agency Contracts were reviewed with inquiries addressed by Jeff Labun, COO.

### *Agency Credit Card Resolution*

**Motion** by Member DeLaat, supported by Member Boluyt, to approve the credit card resolution to transition to Visa Business Real Rewards Card and authorize the Executive Director to sign all documents. Discussion took place; motion passed unanimously.

## **Policy Committee**

No meeting scheduled.

## **Recipient Rights**

### *Appointment o Recipient Rights Advisory Committee*

**Motion** by Member Kolk, supported by Member Broome, to appoint Jacqueline Jones to Recipient Rights Advisory Committee. Discussion took place; motion carried unanimously.

Next meeting is August 11, 2025 at 10:00 a.m.

## **Client Advisory Committee (CAC)**

Next meeting is September 25, 2025 at 12:30 p.m. Lunch will be at 12:00 p.m.

## **Promotion & Education Committee**

No meeting scheduled.

## **Mid-State Health Network (MSHN)**

Members Schultz and DeLaat indicated that it was a very busy meeting.

## **Community Mental Health Association (CMHA)**

Member Kellerman has been sharing information via email. A youth membership will be added to the CMHA Board of Directors.

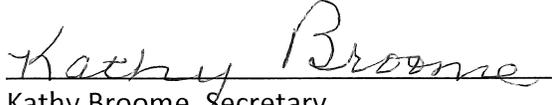
## **Communications from the Public**

No communication from the public.

## **Adjournment**

**Motion** by Member Mast, supported by Member Kolk, to adjourn at 11:38 a.m.

  
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Ken DeLaat, Chair

  
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Kathy Broome, Secretary